



**VECTOR CONTROL RESEARCH CENTRE
(Indian Council of Medical Research)
MEDICAL COMPLEX, INDIRA NAGAR
PUDUCHERRY – 605 006**

Phone No. 0413-2272396, 2272397 & 2272948, Fax No. 91-413-2272041, E-mail: vcrc@vsnl.com

Website: (www.vcrc.res.in)

* * * * *

VACANCY NOTIFICATION

Applications are invited for the following posts upto **20.02.2017** at Vector Control Research Centre, Puducherry:

I. (1) Technical Assistant (Zoology) – 3 posts (UR-1; OBC-1; ST-1)

[Application Form](#)

- **Classification of Post & Pay Scale** : Group – B Technical, Non Gazetted
PB-2; ` 9,300-34,800 + Grade Pay ` 4,200
- **Educational Qualification** :
- Essential** : (i) Three years Bachelor Degree in Zoology from a recognized University
(ii) One year Certificate / Diploma in Medical Laboratory Technology (DMLT) or one year experience in the laboratory/field in the lower scale in Govt. Department/Institution.
- **Nature of duties** : To provide assistance and technical support in research activities, in the laboratory/field works related to surveillance and control of vectors & vector borne diseases and any other related work assigned.
- **Age limit** : Not exceeding 30 years on the last date of receipt of application, i.e. 20.02.2017

(2) Technical Assistant (Microbiology) – 1 post (UR)

[Application Form](#)

- **Classification of Post & Pay Scale** : Group – B Technical, Non Gazetted
PB-2; ` 9,300-34,800 + Grade Pay ` 4,200
- **Educational Qualification** :
- Essential** : (i) Three years Bachelor Degree in Microbiology from a recognized University
(ii) One year Certificate / Diploma in Medical Laboratory Technology (DMLT) or one year experience in microbiology/molecular biology/ bio-chemistry/toxicology/biotechnology in the lower scale in Govt. Department/Institution.

.....2/-

- **Nature of duties** : To provide assistance & technical support to research activities related to development of control/diagnostic tools for surveillance and control of vectors and vector borne diseases, collection and analysis of data involving field survey, sample collection, molecular, biological/microbiological/immunological/biotechnological techniques. To provide assistance in the training programmes.
- **Age limit** : Not exceeding 30 years on the last date of receipt of application, i.e. 20.02.2017

(3) Technical Assistant (Sociology) – 1 post (UR)

[Application Form](#)

- **Classification of Post & Pay Scale** : Group – B Technical, Non Gazetted
PB-2; ` 9,300-34,800 + Grade Pay ` 4,200
- **Educational Qualification** :
- Essential** : (i) Three years Bachelor Degree in Sociology from a recognized University
(ii) Diploma/Certificate course in Sociology or one year experience in community based surveys and quantitative & qualitative data collection in the lower scale in the Govt. Department/Institution
- **Nature of duties** : To provide assistance in research programme involving collection of quantitative and qualitative data through survey, observation, interviews, focus group discussion & other primary sources, analyze & draw conclusions from data, facilitate advocacy & social mobilization with stake holders, planning and conducting related meetings.
- **Age limit** : Not exceeding 30 years on the last date of receipt of application, i.e. 20.02.2017

II. Technician 'C' – 4 posts (UR-3, ST-1)

[Application Form](#)

- **Classification of Post & Pay Scale** : Group – C Technical, Non Gazetted
PB-1; ` 5,200-20,200 + Grade Pay ` 2,800
- **Educational Qualification** :
- Essential** : 12th pass with biological science subject or equivalent from a recognized board with one year Diploma in Medical Laboratory Technology (DMLT)/Sanitation/Public Health Science from Govt. recognized Organizations/Institutes/Medical Colleges, and one year experience in Medical Laboratory Technology/Public Health/Sanitation in a recognized Institute

OR

12th pass with biological science subject with two years Diploma in Medical Laboratory Technology (DMLT)/Sanitation/Public Health Science

- **Nature of duties** : Field works related to entomological and parasitological surveys including collection of blood samples, laboratory works related to vector identification, bioassay, biochemical assay, ELISA, PCR assay, dissection, staining, microscopy etc., and any other work as assigned by the superiors
- **Age limit** : Not exceeding 30 years on the last date of receipt of application, i.e. 20.02.2017

III. Stenographer – 1 post (UR)

[Application Form](#)

- **Classification of Post & Pay Scale** : Group – C, Non Gazetted/Ministerial
PB-1; ` 5,200-20,200 + Grade Pay ` 2,400
- **Educational Qualification** :
- Essential** :
- (i) 10th/Matriculation pass or its equivalent examination
 - (ii) 80 w.p.m speed in English shorthand
 - (iii) 45 w.p.m in English typewriting on manual typewriter (or) typing speed of 45 words per minute on computer (45 words per minute correspond to 13500 key depressions for each word)
- **Nature of duties** :
- (i) To take dictation and transcribe matter/letters
 - (ii) Arranging official meetings, managing of appointments/ engagements, taking minutes of the meeting, maintenance of APARs of VCRC staff, booking of air tickets and other routine office works
- **Age limit** : Not exceeding 25 years on the last date of receipt of application, i.e. 20.02.2017. Departmental candidates will also be eligible to compete and there will be no age restriction in that case

IV. (1) Technician 'A' (Engineering Support) (Instrument Mechanic) – 1 post (UR)

[Application Form](#)

- **Classification of Post & Pay Scale** : Group – C, Technical, Non Gazetted
PB-1; ` 5,200-20,200 + Grade Pay ` 1,900
- **Educational Qualification** :
- Essential** :
- 10th /Matric pass or equivalent with ITI or National Trade Certificate (NTC) issued by National Council for Vocational Training (NCVT) and successful completion of All India Trade Test (ATS) in Instrument Mechanic from Govt. recognized Board or Institute
- **Nature of duties** : To assist in the maintenance of laboratory/office instruments and equipments of the Centre
- **Age limit** : Not exceeding 28 years on the last date of receipt of application, i.e. 20.02.2017

(2) Technician 'A' (Engineering Support) (Information Technology) – 1 post (UR) [Application Form](#)

- **Classification of Post & Pay Scale** : Group – C, Technical, Non Gazetted
PB-1; ` 5,200-20,200 + Grade Pay ` 1,900
- **Educational Qualification** :
 - Essential** : 10th /Matric pass or equivalent with ITI or National Trade Certificate (NTC) issued by National Council for Vocational Training (NCVT) and successful completion of All India Trade Test (ATS) in Information Technology from Govt. recognized Board or Institute
- **Nature of duties** : Assisting in installation of computer software, upgrades and patches, troubleshooting, maintenance of computer software, regular back up of data, updating and management of Centre's website.
- **Age limit** : Not exceeding 28 years on the last date of receipt of application, i.e. 20.02.2017

(3) Technician 'A' (Engineering Support) (Electrician) – 1 post (UR)

- **Classification of Post & Pay Scale** : Group – C, Technical, Non Gazetted
PB-1; ` 5,200-20,200 + Grade Pay ` 1,900
- **Educational Qualification** :
 - Essential** : 10th /Matric pass or equivalent with ITI or National Trade Certificate (NTC) issued by National Council for Vocational Training (NCVT) and successful completion of All India Trade Test (ATS) in Electrical from Govt. recognized Board or Institute
- **Nature of duties** : To Assist in maintenance of building and electrical installations of the Centre.
- **Age limit** : Not exceeding 28 years on the last date of receipt of application, i.e. 20.02.2017

(4) Technician 'A' (Engineering Support) (Computer hardware & network maintenance) – 1 post (OBC)

[Application Form](#)

- **Classification of Post & Pay Scale** : Group – C, Technical, Non Gazetted
PB-1; ` 5,200-20,200 + Grade Pay ` 1,900
- **Educational Qualification** :
 - Essential** : 10th /Matric pass or equivalent with ITI or National Trade Certificate (NTC) issued by National Council for Vocational Training (NCVT) and successful completion of All India Trade Test (ATS) in computer hardware & networking from Govt. recognized Board or Institute

- **Nature of duties** : Assistance in installation, maintenance of computer hardware & network and troubleshooting.
- **Age limit** : Not exceeding 28 years on the last date of receipt of application, i.e. 20.02.2017

(5) Technician 'A' (Engineering Support) (Refrigeration) – 1 post (SC)

[Application Form](#)

- **Classification of Post & Pay Scale** : Group – C, Technical, Non Gazetted
PB-1; ` 5,200-20,200 + Grade Pay ` 1,900
- **Educational Qualification** :
Essential : 10th /Matric pass or equivalent with ITI or National Trade Certificate (NTC) issued by National Council for Vocational Training (NCVT) and successful completion of All India Trade Test (ATS) in Refrigeration from Govt. recognized Board or Institute
- **Nature of duties** : Maintenance of air conditioners, refrigerators and water coolers of the Centre
- **Age limit** : Not exceeding 28 years on the last date of receipt of application, i.e. 20.02.2017

V. Technician 'A' – 13 posts (UR-7, OBC-3, SC-2, ST-1)

[Application Form](#)

- **Classification of Post & Pay Scale** : Group – C, Technical, Non Gazetted
PB-1; ` 5,200-20,200 + Grade Pay ` 1,900
- **Educational Qualification** :
Essential : 10th or equivalent from a recognized board with one year certificate in Medical Laboratory Technology from a Govt. recognized Institute **(or)** one year laboratory/field/clinical experience of working in a Govt. Laboratory/Govt. Recognized Institution
- **Nature of duties** : Field work related to entomological and parasitological surveys including collection of blood samples and laboratory works related to vector identification, bioassay, biochemical assay, ELISA, PCR assay, dissection, staining, microscopy etc., and any other work as assigned by the superiors
- **Age limit** : Not exceeding 28 years on the last date of receipt of application, i.e. 20.02.2017

VI. Lower Division Clerk – 2 posts (ST-1, PwD-1*)

[Application Form](#)

*** Reserved for person with Hearing Impairment**

- **Classification of Post & Pay Scale** : Group – C, Non Gazetted/Ministerial
PB-1; ` 5,200-20,200 + Grade Pay ` 1,900
- **Educational Qualification** :
Essential : (i) 12th pass or equivalent qualification from a recognized Board or University
(ii) A typing speed of 30 words per minute in English or 25 words per minute in Hindi on manual typewriter **(or)** a typing speed of 35 words per minute in English or 30 words per minute in Hindi on computer (35 words per minute and 30 words per minute correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word)
- **Nature of duties** : Maintaining section diary, typing, comparing & maintenance of files, clerical and other administrative works assigned
- **Age limit** : Not exceeding 27 years on the last date of receipt of application, i.e. 20.02.2017

VII. Multi-Tasking Staff – 10 posts (UR-4, OBC-2, SC-1, ST-1, Ex-servicemen-1, PwD-1*)

*** Reserved for Visually Handicapped (VH) or Partially Blind (PB)**

[Application Form](#)

- **Classification of Post & Pay Scale** : Group – C
PB-1; ` 5,200-20,200 + Grade Pay ` 1,800
- **Educational Qualification** :
Essential : Pass in Matriculation/High School/10th Standard or equivalent from a recognized board
- **Nature of duties** : Up-keeping of laboratories/Library/Animal House/Guest Room/Office. To assist routine office works like photocopying, sending of fax, dispatch work. Assistance to minor works like plumbing/electrical/civil etc.,
- **Age** : Between 18 to 25 years on the last date of receipt of application, i.e. 20.02.2017

Other Information:-

- (1) The posts are temporary but likely to continue.
- (2) The above posts are with all India transfer liability.
- (3) Age relaxation is allowed for SC/ST/OBC/PwD/Ex-Servicemen candidates and Government Servants in accordance with the instructions and orders issued by the Department of Personnel & Training (DoPT) from time to time in this regard. Candidates working in the long term projects of ICMR Institutes/Centres shall be given one time age relaxation provided they meet the essential qualifications prescribed for the post

- (4) Benefits of new restructured defined Contributory Pension System are admissible as per the provision contained in the Ministry of Finance, Department of Economic Affairs (ECB & PR Division), Notification No.5/7/2003- ECB & PR dated 22.12.2003.
- (5) Selection shall be made by open competitive written test in respect of the posts at Sl.No. I, II, IV, V & VII. Selection to the post at Sl.No. III shall be made by open competitive written test followed by competitive proficiency test and selection to the post at Sl.No. VI shall be made by open competitive test followed by typing skill test in computer. **The date, time and venue of the written test** will be intimated through call letters.
- (6) Candidate, who fulfills the eligibility criteria as per recruitment rules, will be called for written test.
- (7) The number of vacancies mentioned, includes anticipated vacancies and it may vary.
- (8) Candidates fulfilling the above qualifications and willing to apply for the post may download the application form, from the VCRC website (www.vcrc.res.in) and submit the same on or before **20.02.2017** to **“The Director, Vector Control Research Centre, Medical Complex, Indira Nagar, Puducherry – 605 006.”**
- (9) A Demand Draft for ` 300/- (**Rupees three hundred only**) drawn in favour of **“The Director, Vector Control Research Centre, Puducherry” payable at Puducherry** being the application fee, should be enclosed along with the application. SC/ST, PwD and Women candidates are exempted from payment of application fee. **The Council’s employees are not exempted from payment of application fee.**
- (10) Self attested copies of certificates in proof of Date of birth, Educational qualification (Certificate/ Statement of marks), Disability certificate (PwD), Community certificate (SC/ST/OBC), Service certificate (Ex-Servicemen) must be enclosed with the application. **Candidates working in Government Departments should send their applications through proper channel or should enclose NO OBJECTION CERTIFICATE along with the application.**
- (11) SC/ST candidates called for written test will be paid second class Travelling Allowance (To & fro fare) by the shortest route as admissible under Rules.
- (12) Unsigned/Incomplete applications or applications without self attested documents, without demand draft, and the applications received after the last date shall be summarily rejected. No enquiry in this regard will be entertained.
- (13) The Centre will not be responsible for any postal delay.
- (14) Any canvassing by or on behalf of the candidate or bringing political or other outside influence with regard to selection shall be a disqualification and such candidates will not be entertained. **The decision of the Director, VCRC shall be final in all the matters in this regard.**

[Application Form](#)

DIRECTOR